



**ACT**  
Government

Education and Training

# NAMADGI SCHOOL BYOD & PED POLICY



A LEARNING COMMUNITY

## 1. Rationale

- 1.1 The centrally driven and supported model for the supply of technology resources in education is no longer a model which can meet the demands of teachers and students. Bring Your Own Device (BYOD) is encouraged at Namadgi School for years 6 to 10. BYOD augments other resources to provide students with enhanced access to information anywhere, anytime. The promotion and advancement of this integration is core to the school's educational philosophies.

## 2. Policy Statement

- 2.1 Devices covered by this policy include Personal Electronic Devices (PEDs) with wireless communication capabilities, such as tablets (e.g. iPads), mobile phones, laptops, Chromebooks, iPods/MP3 players and netbooks.
- 2.2 Namadgi School, in consultation with its communities, can allow students to bring their own devices to school for the purpose of learning.
- 2.3 In order to gain access to the wireless network, students will authenticate in the usual way as they would on any other device, such as a desktop or laptop within the school. This requires the use of a username and password registered for use on the schools network.
- 2.4 To achieve functional access, the student's PED will need to be compliant with current standards. There are several platforms on devices that are compatible with standards, including supported versions of Microsoft Windows and Apple Mac OS X and current versions of iOS and Android.
- 2.5 Students using their own devices on the schools network should set up secure access to their device, to prevent fraudulent use of their device by someone else.
- 2.6 Up-to-date antivirus and malware protection should be installed on the portable device where possible. The school will not be responsible for the setup of any device, which the owner should undertake.
- 2.7 Namadgi School, the ACT Education and Training Directorate and the ACT Government accepts no responsibility for;
  - Any loss or damage to information (data) on any PEDs
  - Any physical damage, loss or theft to any PEDsthat occurs from being connected to Namadgi School's network and/or on school grounds.
- 2.8 Students will be responsible for protecting their devices at school and whilst travelling to and from school. Namadgi School recommends a shock-proof case and insurance for all devices where possible.
- 2.9 Students must follow guidelines given by teachers as to appropriate use of devices and must observe teachers' directions, when asked not to use personal devices during school hours.
- 2.10 The school reserves the right to inspect the device if it is believed that the BYOD policy or any related policies have been violated.
- 2.11 Students will not use their PED to search for, view, link to, access, send or store (save) any material that is offensive, pornographic, threatening, abusive, defamatory, considered bullying or illegal in any way.
- 2.12 Students will not attach any school-owned device to their PED without the specific permission of the school or their teacher.
- 2.13 Student PEDs need to be clearly labelled for identification purposes.
- 2.14 Students must comply with provisions of the Namadgi School's Student ICT Code of Practice and the ACT Education and Training Directorate's Use of Personal Electronic Devices (PEDS) in Schools Policies.
- 2.15 Students will not behave in a manner which will damage another student or staff member's device. Inappropriate behaviour includes, but is not limited to: eating and drinking in classrooms; throwing, grabbing or otherwise being careless with bags; touching another student's device without express permission; running inside buildings and corridors; the use of sporting equipment e.g. balls inside buildings and corridors; and/or any behaviour which is indicated as inappropriate by any staff member.



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## 2.16 Charging of Personal Electronic Devices (PEDs)

2.16.1 We expect all personal devices to arrive at school fully charged. However, should students need to charge their devices at school they must:

- Maintain control and responsibility for their devices at all times
- Maintain the devices and accessories in good working condition (i.e. no exposed wires, cracked or broken devices, transformer or plugs)
- Ensure that when charging devices they do not create Workplace Health and Safety (WHS) issues (e.g. creating trip hazards or blocking thoroughfares).

2.16.2 Students may be asked to move or unplug their device if they are creating a WHS issue. Students may only charge where there are accessible power points.

## 3. School Responsibilities

- 3.1 Inform the school community of the existence of these policies.
- 3.2 Make these policies (and associated guidelines) available to parents/guardians and members of the school community.
- 3.3 Ensure that students and their parents are aware of, and agree to their obligations under the Namadgi School's Student ICT Code of Practice, and other relevant Directorate policies.
- 3.4 Ensure that the school community is informed of their rights and responsibilities relating to ethical and safe usage of ICT resources.
- 3.5 Provide recommendations and minimum specifications for compatible PEDs.

## 4. References

### 4.1 Definitions

- Bring Your Own Device (BYOD) in the context of this policy means students bringing a personally owned device to school.
- Personal Electronic Device (PED) in the context of this policy means a device owned by the student, parent or guardian.
- A parent is a person with legal parental responsibility for the student. This includes carers and legal guardians.
- Student(s) includes all those enrolled in years P-10 at Namadgi School.

## 5. Related Policies

- Namadgi School Student ICT Code of Practice
- ACT Education and Training Directorate Use of Personal Electronic Devices (PEDS) in Schools Policy
- ACT Education and Training Directorate Communities Online: Acceptable Use of ICT – Parents and Students

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